

America's Second Harvest of Coastal Georgia, located in Savannah, GA serves as the food safety net for tens of thousands of children, senior citizens, low-income families, and people with disabilities that are at-risk for hunger throughout southeastern Georgia. We partner with over 245 churches and non-profit agencies to provide emergency food assistance across Coastal Georgia in twenty-one counties. Last year, Second Harvest provided 26,400,000 meals (more than 22 million pounds of food) to hungry people in our area through a variety of programs. We are currently hiring for the following position:

Title: Director of Programs

Reports to: Chief Operations Officer

Position Summary: The Director of Programs is responsible for the success of all partnership-based programs including food distribution whether direct or through agency partners, food sourcing, and volunteer programs. This position is based in Savannah, Georgia, and has responsibility for program success at all locations covering our 21-county footprint.

Essential Job Duties:

- Ensure that food donors, agencies, and volunteers are served promptly, efficiently, equitably and courteously, across the Second Harvest footprint, by leading all teams and associates in excellent customer service skills.
- Create and deploy strategies to fully develop active partnerships across our 21 counties including pantry and distribution agencies, food providers, and the local support needed for sustaining these.
- Ensure partner compliance to food bank standards of equity, civil rights, and food safety.
- Become the resident expert and trainer of USDA and Feeding America standards and practices. Stay on top of best practices, rule changes and updates, program guidance and communicate that information to all appropriate stakeholders.
- Lead a team of cross-functional specialists and coordinators in day to day activities and long-term strategies that enhance relationships and create fans.
- Lead processes and activities that build trust and confidence within individual communities and with the food bank so that communities gain and maintain their own momentum focused on eliminating hunger.
- Prepare and/or verify metrics and reports related to programs and partnerships, including hunger statistics, agency and program success, food purchase and procurement effectiveness, volunteer program impacts/hours, and other meaningful and actionable information.
- Communicate clearly the capabilities of the food bank to all stakeholders and potential stakeholders, and communicate clearly the needs of those stakeholders to the food bank internal operations: warehouse, shipping, finance, marketing, and any others as needed.

Other Job Duties:

- Provide support to other branches and departments.
- Participates in the organization and implementation of special projects as needed or directed.
- Additional duties as assigned.

Key Qualifications and Abilities:

- Ten years of experience in general management and direct supervision.
- Bachelor's degree in Logistics/Supply Chain, Business or equivalent major and/or equivalent work experience

- Supervisory management skills including talent management.
- Experience in developing programs/project management.
- Knowledge of Safe Food Handling Procedures or willingness/ability to pass ServSafe food handler certification.
- Effectively practice and model conflict resolution.
- Successful past experience in developing, organizing and implementing programs.
- Relate to people in an open, friendly, accepting manner; showing sincere interest in others and their concerns.
- Effectively organize and prioritize tasks.
- Communicate with passion and clarity, achieving the desired result.
- Demonstrable past experience in working under pressure, managing numerous activities simultaneously and meeting deadlines consistently.
- Monitor the accuracy and reliability of work performed by staff and volunteers.
- Motivate employees and volunteers.
- Work independently with a minimum of supervision and take initiative in problem-solving and creative thinking.
- Interact with a wide variety of people.
- Successful experience in motivating others and contributing towards team efforts.
- Strong computer proficiency, including database management and Microsoft Office applications. Inventory control systems experience preferred.
- Must maintain a valid Georgia Driver's License and clean driving record.
- Successful completion of a pre-employment drug screening and criminal history background check.

Please send an interest letter along with resume and salary expectations to amahoney@helpendhunger.org to apply.